



# STATE OF IOWA

THOMAS J. VILSACK, GOVERNOR  
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF EDUCATION  
JUDY A. JEFFREY, INTERIM DIRECTOR

**To:** Iowa Demonstration Construction Grant Recipients

**From:** Gary Schwartz, Consultant, School Facilities

**Re:** **Interim / Final Project Reporting Form for Fire Safety and Construction Grants**

This report is the interim / final report for projects funded by the Federal Iowa Demonstration Construction Grant Program, Fire Safety or Construction Grants. Complete the form below and return it to Gary Schwartz, Consultant, School Facilities, Department of Education, Grimes State Office Building, Des Moines, IA 50319-0146. If reimbursement is requested, indicate reimbursement requested and include a summary of project costs to date by vendor. Reports are required as follows:

Grant Year	Fire Safety	Construction
03-04	Final within 30 days of completion, but not later than September 27, 2006	Final within 30 days of completion, but not later than September 27, 2006
04-05	Interim annually by September 15 Final within 30 days of completion, but not later than September 27, 2007	Interim annually by March 15 Final within 30 days of completion, but not later than September 27, 2007
05-06	Interim annually by September 15 Final within 45 days of completion, but not later than September 27, 2008	Interim annually by March 20 Final within 45 days of completion, but not later than September 27, 2008

A detailed list of all grant expenditures by account number, which includes the warrant number, date paid, vendor and expenditure description is retained by the district and is available upon request. The district also retains the paid invoices that support the detailed list. Any reporting required under the Davis-Bacon Act must also be kept on file by the district.

Following are the definitions for the various items requested in the report:

- Budgeted Cost of Project – The cost of the project per the grant application.
- Cost of Project to Date - The total federal and local funds expended on the project as defined in the grant application.
- Architect, Engineering, Planning Fees Included in Costs Above – Report costs for architect, engineering fees, planning fees, and project management. These types of fees are included in the local share of project costs and cannot be funded by the grant.
- Federal Grant Share of Project Costs – Grant portion of the cost of project to date. The maximum is the Cost of Project to Date less the required local match, but not to exceed the grant award.
- Local Share of Project Costs - Net Cost of Project to date less the Federal Grant Share of Project Costs.

Grimes State Office Building - Des Moines, Iowa 50319-0146

PHONE (515) 281-5294 FAX (515) 242-5988

[www.state.ia.us/educate](http://www.state.ia.us/educate)

*Helping Communities Meet the Learning Needs of All Their Children and Adults*

**Iowa Demonstration Construction Grant  
Federal Fire (Life) Safety or Construction Grants  
Interim / Final Project Report**

This is: \_\_\_\_\_ Interim Report \_\_\_\_\_ Final Report \_\_\_\_\_ Fire Safety \_\_\_\_\_ Construction (Indicate which)

\_\_\_\_\_ 03-04 Grant \_\_\_\_\_ 04-05 Grant \_\_\_\_\_ 05-06 Grant (Indicate which)

Reimbursement Requested? \_\_\_\_\_ Yes (Attach summary of expenditures by vendor) \_\_\_\_\_ No

Description / Name of Project: \_\_\_\_\_  
Be sure this reflects the project description or buildings on the grant application

Budgeted Cost of Project: \$ \_\_\_\_\_

Cost of Project to Date: \$ \_\_\_\_\_

Architect, Engineering, Planning, or Construction Management  
Fees Included in Cost of Project to Date\* \$ \_\_\_\_\_

\* These are included in the "Local Share of Project Costs" and cannot be funded by the grant

Federal Grant Share of Project Costs: \$ \_\_\_\_\_  
(maximum is lesser of grant award amount or cost of project to date less required local match)

Local Share of Project Costs: \$ \_\_\_\_\_  
(net cost of project to date less federal grant share of net project costs)

**Iowa Demonstration Construction Grant Summary**

Grant Amount \$ \_\_\_\_\_

Amount Expended to Date \$ \_\_\_\_\_

Grant Amount Not Expended \$ \_\_\_\_\_

**(Reverts to DE at End of Project)**

(Complete information in box only if  
reimbursement is requested)

Prior Reimbursements

This Request

\$ \_\_\_\_\_

\$ \_\_\_\_\_

Anticipated Project Completion Date: \_\_\_\_\_

Interim (Final) report completed by: \_\_\_\_\_ District: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Phone: \_\_\_\_\_